

NORTHALSTED

Special Service Area No. 18

MINUTES

COMMISSIONERS MEETING

September 10, 2008

Nookies Tree, 3334 N. Halsted St., Chicago, Illinois

1. Call to Order & Roll Call

Chairman Jim Ludwig called the meeting to order at 10:06 a.m. and the following Commissioners were in attendance: David Gassman, Mickey Hornick, Tim Klump, Ron Koziel, Tom Marciniak, Michael Mitsoglou, and Sue Tessler. A quorum was present. Also in attendance was Jay Lyon of Lyon Communications.

2. Approval of the June 11, 2008 Meeting Minutes

It was

MOVED and SECONDED

to dispense with the reading of the previous meeting minutes and accept them as sent in advance of the meeting.

MOTION CARRIED UNANIMOUSLY.

3. Financial Report.

Jay reviewed the August financial statement.

It was

MOVED and SECONDED

to accept the financial report as presented.

MOTION CARRIED UNANIMOUSLY.

Jay also noted that there was a discrepancy in our submission to the City in three line items in Schedules A and B. Three operational line items (Rent, Office Supplies, and Office Utilities/Phone) were increased in Schedule A but their new amounts were not put into Schedule B. The total increase in the budget is \$5,559. Commissioners were satisfied with the explanation, and Jay reported that Gina Caruso is aware of this correction and the higher amount was submitted to the City Council.

4. Old Business

A. Review of Kiosk Status

Jay stated that the Lakota Group has completed the Design Development Drawings for the project. He pointed out that the contract did not include bid assistance, and recommended that commissioners allocate \$3,000 for this purpose.

Commissioners reviewed the drawings and noted the following:

- That freestanding kiosks should not be located near existing pylons; and
- That it will be important to get detailed cost breakdowns for optional lighting, etc. per the drawings.

It was

MOVED and SECONDED

to approve up to \$3,000 for the Lakota Group to provide bid assistance services with this project, with the Lakota Group presenting detailed cost options by the December SSA meeting.

MOTION CARRIED UNANIMOUSLY.

B. Security Rebate Program

Commissioners reviewed the draft language for this program – an expanded application form and program information. Consensus was that the language related to cost estimates could be removed, so long as it was not required in general for SSA programs.

It was

MOVED and SECONDED

to approve the program language and application, with the stipulation that the Cost Estimate section be removed unless required by SSA documents.

MOTION CARRIED UNANIMOUSLY.

C. Other Old Business

Commissioners discussed whether the Center on Halsted property is in the SSA. Jay reported that Gina Caruso advised the SSA might consider funding a company to research what properties are not in the SSA that might be included, as well as the monetary impact these properties would have were they included. Ms. Caruso indicated such work might be done for \$500-\$1,000.

It was

MOVED and SECONDED

to contract with a planning company to research which properties in the SSA area are not included in the SSA, and determine what their impact would have on the bottom line of the SSA.

MOTION CARRIED UNANIMOUSLY.

5. New Business

A. Pylon Maintenance

Jay reported that NAMA has contracted with Acorn Electric for monthly maintenance on the pylons. Consensus was that the pylons need to be maintained regularly as they are a representation of the area.

B. Security Funding

Chairman Ludwig stated that NAMA has purchased 4 sets of 3 cameras to be installed at four locations along Halsted Street – Belmont (Spin), Aldine (Yoshi's Café), Roscoe (Roscoe's), and Cornelia (Gay Mart).

NAMA has spent more than \$20,000 of its funds for the equipment and installation, and has requested that the SSA contribute \$5,000 of its security funding towards this equipment.

It was

MOVED and SECONDED

to provide \$5,000 towards the purchase and installation of NAMA's security cameras.

MOTION CARRIED UNANIMOUSLY.

C. Web Site Development

Jay reminded Commissioners that our branding efforts for the street include development of a web site for the SSA.

D. Meeting Dates for 2009

Jay suggested that dates for next year's meetings be set as follows: March 11, June 10, September 9, and December 9.

E. Other New Business

There was none.

6. Time and Place of Next Meeting

The next meeting of the SSA #18 Commissioners will take place on Wednesday, September 10, 2008, at 10 a.m. at Nookies Tree.

7. Adjournment

There being no further business, the meeting was adjourned at 11:06 a.m.